



Elgin ISD FFA Handbook 2021-2022

For Members Participating In

Supervised Agriculture Experience Programs
Career Development Events
Leadership Development Events
Speaking Development Events
Leadership Training Events
Officer Team

14000 County Line Road
Elgin, Texas 78621
(512) 281-9710
elginffa.ffanow.org



**Like Elgin FFA
on Facebook,
Instagram &
Twitter to see
reminders about
deadlines and
upcoming
events!**

Elgin Agriculture Science Teachers

Ag office: (512) 281-9710

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2021-2022 Elgin FFA Officers

President	Cassady Davis
Vice President	Kynadi Blackmore
Secretary	Cheyenne Stratton
Treasurer	Paden Maass
Reporter	Sage Stewart
Sentinel	Blaine Mueller
Historian	Audrey Plummer

Dear Parent or Guardian:

On behalf of the Elgin Agriculture Science Department we would like to thank you in advance for allowing your son or daughter to join our FFA organization. Throughout the year we will experience many situations together. If ever you have concerns please encourage your son or daughter to communicate with his or her advisor. If there are further concerns please feel free to call an FFA advisor to set up a conference.

If you are looking to become involved with this outstanding organization as a parent, please consider the Elgin Livestock Association and Elgin FFA Booster Club. Please call our office for details on joining. The Elgin Livestock Association is to help serve our livestock exhibitors and the Elgin FFA Booster Club is looking to sponsor and mentor students interested in showing as well as creating a scholarship for graduating seniors. The meetings are posted on the Elgin Livestock Show Association website and Facebook page.

The contact for the Elgin FFA Booster Club is _____ at _____.

Thank you again for all of your support,

Elgin Agricultural Science Teachers / FFA Advisors

Becky Maass
Josh Warner
Tara Barton
Dawn Stratton
Samantha Osborne

(512) 281-9710

ELGIN FFA POLICIES

The FFA policies are set forth to enhance the agricultural educational experience of the students. The Elgin FFA Organization is dedicated to making a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education. Policies are written to act as a system of guidelines for FFA members participating in Supervised Agricultural Experience Programs, Career Development Events, Leadership Development Events, Speaking Development Events, Leadership Training Events, and being on the officer team. Understanding these expectations is intended to help everyone have a great experience.

STUDENT FFA MEMBER CODE OF CONDUCT

The same rules of conduct published in the Elgin I.S.D. Student Handbook will apply to all FFA settings. FFA members will be held accountable for any additional rules approved by the FFA advisors, principal, and superintendent that are specific to FFA. Failure to comply could result in conditional suspension depending on the severity of the case and circumstances.

General Rules:

1. Treat people the way you want to be treated.
2. Be respectful.
3. Be honest and trustworthy.
4. Take pride in your work.
5. Treat your equipment and facilities as though you own it.
6. Be a positive force at every team practice, game, match, or meet.
7. Be a good communicator. Advisors cannot read your mind.
8. Give your best effort in the classroom and on your team.
9. Refrain from profanity.
10. Obey the laws of our society.
11. Conform to the dress code set forth in the student handbook.

The National FFA Organization operates under a Federal Charter granted by the 81st Congress of the United States, and is an integral part of public instruction in agriculture. The U.S. Department of Education provides leadership and helps set direction for the FFA as a service to state and local agricultural education programs.

CONDUCT AND ATTITUDE

A person's conduct is directly related to their attitude. Members should see themselves as ambassadors, not only for their program, but for their school and community as well. People in other communities will develop an impression of Elgin based on the conduct of our members.

Members with excessive and/or serious inappropriate behavior or attitude problems will be disciplined and could be removed from the FFA program.

GENERAL RULES OF CONDUCT

Be a good citizen and associate with other good citizens.
Obey the laws of the community and the school
Take pride in your schoolwork, do the very best you can.
Be respectful to those in authority.
Take pride in your dress and appearance.
Treat equipment and property as if you paid for it.
Always tell the truth.
Take and keep only what belongs to you.
Be at every team practice and various events on time.
Give your best effort at every practice and competition.

CLASSROOM EXPECTATIONS

Student members will be expected to:

- Maintain a grade of 70 or above in all classes to be eligible to play or to participate in all extracurricular activities according to the U.I.L. Failing members must attend tutorials. Members who fail a grading period are ineligible for competition.
- Be successful in the classroom under the authority of the teacher and demonstrate a respectful and cooperative attitude.

SCHOOL ATTENDANCE

FFA members are expected to be in class regularly and to be punctual. FFA members with excessive academic absences may be removed from an FFA team or SAE Program (Supervised Agriculture Experience). Absences, excused or unexcused, will be handled by the advisor of each team or SAE Program.

MISSED PRACTICE

You may only have 3 unexcused tardies and/or absences to practices before being dismissed from the team. If you are going to be late or absent you must notify an advisor prior to practice.

FFA PARTICIPATION CONFLICTS

FFA members are encouraged to participate in as many activities as possible and logical. However, when conflict arises, the advisors/sponsors and student should try to come to a workable practice and competition plan with the final decision made by the student. District, area, or state competition takes precedent over non-district competition.

ELIGIBILITY

Student's must meet the eligibility rules found in Section 400-440 of the *Constitution and Contest Rules* published by the University Interscholastic League and other rules provided by the local board.

TRAVEL

Members are required to travel to FFA events with the team unless extenuating circumstances arise. All arrangements must be made prior to the trip. **Members may only be released to their parents/guardian** and a written consent form signed and given to an FFA advisor before the departure of the trip. All school policies and FFA policies will be followed on FFA trips.

UNSPORTSMAN-LIKE CONDUCT

The FFA member is expected to represent their community, chapter and school with integrity and class. A FFA member who displays unsportsman-like conduct will be disciplined by the advisor. The member may also be dismissed from the FFA program.

SUSPENSION FROM THE FFA PROGRAM

The student may be removed from the FFA program if the student engages in conduct punishable as a felony listed under Title V of the Texas Penal Code. Only the FFA Advisor may suspend a member from the total program. Reinstatement may occur if the Ag teacher has reevaluated the member's attitude, behavior and / or academic performance change. The advisor may suspend a member from the team the member is participating. Documentation of why the member is being suspended will be provided and the parents will be contacted. The FFA advisors are responsible for seeing that discipline is consistent.

STEALING

Taking things that do not belong to you will not be tolerated. A member caught stealing at any time will not only be subject to the Student Code of Conduct. This also includes equipment not turned in after the season and equipment that belongs to the district that was "found" or "given" by someone else. Depending on the seriousness of the offense, a member may also be prosecuted by the law.

PROFANITY

Profanity or crude language in the FFA program will not be tolerated. Members heard using profanity or crude language will be disciplined. Our aim is to change this behavior.

RESPECT FOR ADVISORS

Advisors should receive respectful responses from members when addressing them. Whenever advisors are talking, members are to give them their undivided attention.

LETTERING

We believe that the team awards students receive at the end of the year for taking part in FFA are symbols of hard work, dedicated effort, positive attitude, and a desire to be successful. At the end of this document you will find the application. The advisors will notify the members when they are ready to accept applications for ordering jackets.

Elgin FFA Letterman Jacket Application

Name: _____

Grade level: _____ Date: _____

**A student must meet the requirements of any one of the following criteria:
*Check the qualification (s) that you have completed.***

- _____ Elgin Chapter **FFA President, District or Area Officer** (1 year).
- Which year? _____
- _____ **State Qualifier** in either a Leadership Development Event (LDE) and/or Career Development Event (CDE). Which event _____ and which year?

- _____ Enter **8 Youth Fair projects with a minimum of 3 years of participation (total)** in the Elgin Youth Fair Show (Will be over multiple years).

Name projects and years:

- _____ Compete **6 times in any major livestock shows OR 4 times in any Ag Mechanics Project Shows with a minimum of 3 years of participation** (excluding jackpot and buckle shows). Name the species or project, the year, and the name of the shows attended:

- _____ Compete in at least **4 total Leadership Development Events (LDE) team, Career Development Events (CDE) team, and/or Speaking Development Events (SDE)** (not different contests) at the district or above level (this excludes invitationals). Name the 4 events and the year (s) competed:

These qualifications are subject to change.

You will be notified upon approval for your letter jacket and will be told when to get measured. If you have already received one from another sport/activity, you will not receive a second jacket, but just the patch for FFA. The FFA will be purchasing the jacket with the "E" on it, if you want more (name, etc) the student will need to pay for that.

DEGREES OF FFA MEMBERSHIP

Greenhand FFA Degree

FFA members enrolled in their first year of high school credit agricultural science, that have satisfactory plans for a supervised agricultural experience (SAE) program and that have demonstrated their understanding of the history and purpose of the FFA may apply for their Greenhand Degree. This degree of active membership is awarded at the chapter level.

Chapter FFA Degree

Those FFA members that have received their Greenhand Degree may apply for the Chapter Degree. Members must be enrolled in an agricultural science class, have completed at least two semesters in agricultural science at or above the ninth grade level, have in operation an approved SAE program, demonstrate leadership skills and be actively involved in the activities of the local FFA chapter. This degree of active membership is awarded at the chapter level.

Lone Star FFA Degree

This is the highest degree of membership the State FFA Association can award. FFA members that apply to receive the Lone Star Degree only after they have received the Chapter Degree. Those wishing to receive their Lone Star Degree must have been an active FFA member for at least two years, complete at least four semesters of agricultural science at or above the ninth grade level, maintain a supervised agricultural experience (SAE) program, invest significant time and money in their SAE, demonstrate their leadership skills and show a commitment to the FFA through involvement at the chapter level and above. This degree of active membership is awarded at the state level during the Texas FFA Convention.

American FFA Degree

This degree of active membership is awarded by the National FFA Organization and is the highest level of active membership which can be achieved within the FFA. This final step in the FFA Degree system encourages members to grow and achieve personally toward establishing yourself in an agricultural career. Members may apply for their American Degree only if they have received the State FFA Degree, have graduated from high school at least twelve months prior to the national convention and meet the very high standards of the degree.

FFA OFFICERS

All officers have the responsibility of:

- assisting each other and working together as an officer TEAM,
- being present at all required functions (unless prior appropriate notice is given to the advisors),
- helping to maintain order during meetings,
- required to memorize their parts in opening and closing ceremonies.

President

- Organize events
- Correspond with ag teachers
- Arrange officer meetings and plan agendas
- Promote FFA teams
- Recruit members
- Responsible for actions of officers and members
- Strong enough to keep order during meetings (*even if the members are your friends*)
- Preside over meetings according to accepted rules of parliamentary procedure
- Represent the chapter in public relations and official functions

Vice-President

- Assume all duties of the president if necessary
- Work closely with the president and advisor to assess progress toward meeting chapter goals
- Personal responsibility to get needed work accomplished
- Complete Program of Activities (POA)

Treasurer

- Receive, record and deposit FFA funds and issue receipts
- Present monthly treasurer reports at chapter meetings (fundraiser profit, money on meals, etc)
- Collect dues and special assessments

Secretary

- Prepare and post the agenda for each chapter meeting
- Prepare and present the minutes of each chapter meeting
- Be responsible for chapter correspondence
- Maintain member attendance and activity records

Reporter

- Release news and information to local and regional news media
- Serve as chapter photographer, and as so, be present at all Elgin FFA events

Sentinel

- Assist the president in maintaining order (*once again, reprimand members even if they are your friends; nothing can be accomplished without order*)
- Keep the meeting room, chapter equipment and supplies in proper condition
- Welcome guests and visitors
- Keep the meeting room comfortable
- Assist with special features and refreshments
- Must have transportation to gather food and drink refreshments

In the event of an officer resigning before the officer retreat, the next highest ranking applicant will be invited to resume duties as an Elgin FFA Officer and the current officers can reselect their officer positions based on the score rankings. In the event of an officer resigning after the officer retreat, the position will remain unfilled respectively.

The Application for ELGIN FFA OFFICER will be printed and available to all students interested for at least 2 weeks before the deadline.

Election Process

Selection will be made by an interview, test, 4 non Ag teacher recommendations (with the possibility of one of those 4 being a recommendation from the highest outgoing senior officer), and student vote. All current members, excluding graduating seniors, are eligible to cast votes. There will not be an absentee ballot for members. The member votes will count for 35% weight, the teacher recommendations will count for 10% weight, and the interview, test, and application will be worth 55%. There should be a minimum of 3 interviewers on the judging panel, which will consist of judges other than an Elgin Ag teacher. References to study for the test: 1.) Parliamentary Guide for FFA 2.) Official FFA Manual 3.) District Officer Candidate Study Guide, (found online at:<http://www.texasffa.org/docs/2012%20District%20Officer%20Candidate%20Study%20Guide.pdf>) The Elgin FFA officer team will consist of the 6 or 7 prospective officers that received the highest number of points.

After the general FFA meeting the specific officer positions will be determined according to their preferences which will be ranked by the new officers by their 1st, 2nd and 3rd choices. The new officers will be inducted at the annual Elgin FFA Banquet.

Officer Election Point Breakdown:

Application (45pts), Test (25pts) & Interview (40pts)	110 pts (55%)
Member Votes (70 pts)	70 pts (35%)
4 Recommendation Forms (5 pts each)	20 pts (10%)
Total	200 pts

Elgin FFA Officer Guidelines:

FFA officers are required to perform on a rigorous and continuous basis. It is necessary that those who aspire to become officers are highly qualified, able, and willing to perform. Please read and study the qualifications and prerequisites very closely. When you are fully convinced that, if elected, you will, without reservations, be able to carry out the role and responsibility of an Elgin FFA chapter officer, then sign the application. Have your parents also sign the application then return it to your FFA advisor. To be elected, you must meet the following requirements:

1. Officer candidates must hold at least the Greenhand FFA Degree and met all Chapter FFA Degree requirements.
266154096. Candidates for president and vice president must be an incoming junior or senior and must hold the chapter degree.
266154097. Officers must be willing to dedicate a large amount of time to FFA activities.
266154098. Officers must maintain passing grades in all subjects at all times, otherwise they are not eligible to participate in FFA activities. (which means they must also have passing grades to be eligible to run for an FFA officer and be elected an FFA officer.)
266154099. Officers must accept and search out constructive criticism and evaluate their own performance as an officer.
266154100. Officers must be willing to take and follow instructions of the FFA advisors.
266154101. Officers must follow the FFA code of ethics in and out of school at all times.
266154102. Officers must abide by the Student Code of Conduct as outlined in the E.I.S.D. Student Handbook.
266154103. Officers may be removed from office at any time by the FFA advisors if there are significant reasons to do so or if they obtain 3 strikes for reasons determined by the advisors.
266154104. If elected, you must be able to attend all FFA activities unless previous notice is given to an FFA advisor.

These activities include but are not be limited to:

1. All students running for office need to attend the **District FFA Banquet**.
2. The **Elgin FFA Banquet to be held** at the Elgin high school.
3. Attend the **Area Convention**
4. All chapter meetings for the Elgin FFA.
5. All recruiting events for the Elgin FFA.
6. The officer team will meet at a time set by the officers prior to a scheduled meeting to discuss any other announcements, additions, and to set up the meeting room and equipment.
7. All fundraisers planned.
8. Attend the **State FFA Convention**
9. Attend the officer retreat which will be held in the later part of the summer.
10. Any other scheduled officer meetings, chapter parties, community service activities, etc.
11. Participate in at least 2 of the following events: LDE, CDE, and/or a speaking contest at the lowest level of competition. (district or area)

LIVESTOCK SHOWS

1. The livestock show exhibition of animals cannot be considered a “school sponsored trip” because the students are not trained in a classroom and are not riding to the site by way of school vehicles.
2. Transportation of animals and/or students is not a duty as listed on the Ag teacher’s contract.

One of the reasons why this is not a school sponsored trip is because there is an opportunity for the student to gain profits as an individual while no monies will go to the school in any circumstance. Unlike a school sponsored activity where students will not have an opportunity for any monetary gains, the possible money earned from livestock shows will go directly to the exhibitors. In addition, the individual receives the recognition, whereas at a school sponsored activity, the team from the school will receive the recognition as well as any trophies/awards (the students do not get to keep them).

The normal procedures for a student to attend a livestock show as part of the FFA are as follows. For the safety and well-being of the student, there will be parental responsibility for the supervision as well as the expenses related to the animal project, i.e. feed, lodging, meals, and transportation. Logistically, while at the livestock show, teachers and students work together on the animals. After they are finished they depart for the day and meet back the next morning. When the students and parents depart, they are on their own – responsible for themselves. This is no different from a student going home from school. This is a standard and normal procedure for attending the shows and exhibiting these animals. This is another reason why there are no permission forms required of parents. The parent/guardian is present and assumes responsibility for the student.

Since this is not a school sponsored trip, neither the district nor the teachers are liable for the students’ actions outside of the Livestock Show grounds. The Elgin ISD policy FMG (local) reads: “The district shall not be liable for any injuries that occur to students riding in vehicles that are not provided by the school.”

Selecting a Livestock Project

The agriculture teacher’s role is advisory only. The selection and purchase of the project is a cooperative effort. The teacher will not dictate what to buy, how much to spend or from whom the purchase is to be made. The selection should however be coordinated with the teacher before the animal is purchased. The teacher wants to make sure you are purchasing the best animal for the price you are about to pay.

Expenses Incurred

The student and parent are responsible for the initial cost of the animal. Prices for all species vary widely. It is recommended that a parent be present when the actual selection and purchase is made. Any other expenses for the purchase of the animals must be paid by the parent. The parents will also be responsible for any expenses incurred by their child while feeding and caring for the animal during the school year.

If using the Elgin FFA Ag Barn, please request an Ag Barn Contract from the Ag teachers. It **MUST BE** signed and returned to the Ag teachers before moving into the barn.

Estimated Animal Expenses

Animal	Avg. Time Required	Initial Cost	Feed Cost	Misc Expenses (Vet, entries, validation, supplies)	Total estimated cost
Steer/heifer	10-12 months	\$1200 Minimum	\$1000-\$1200	\$150	\$2200-up
Swine	5-6 months	\$400 up	\$500	\$75	\$900-1000
Lambs	6-10 months	\$400	\$150-200	\$75	\$950
Goats	6-10 months	\$400	\$150-200	\$75	\$950
Broilers	2 months	\$75	\$75	\$75	\$200-225
Rabbits		Buck = \$40 Doe = \$30 min. 1 Buck/2 Does	\$30-50	\$75	\$250
Turkeys	5-7 months	\$75	\$150-200 Depends on # fed	\$125	\$400 Depends on # fed

Ownership

No animal may be owned by one person and fed by another. Each student must feed and care for his/her own respective animal. Animals may be validated and registered for stock shows under more than one child's name in the same family so that a sibling may show the animal in case of an injury or illness. The teacher should be notified of any special arrangements where students are taking turns in feeding and caring for their animals. Normally this type of arrangement will be discouraged.

Validation

Validation is the identification & registration ID of an animal that is to be shown in Texas. In order to show at any county or major shows, your animal must be validated and registered with the county extension office. Validation tags may need to be ordered in the summer months. Contact the ag science teachers for information on validation tags and dates. Students and parents or legal guardian must be present with their animals at validation for signature purposes. There is a charge for the tags and the tattoo ink. The charge is established by the county livestock validation committee and is subject to change each year. The cost will be per entry. Requirements and validation dates for each animal will be announced by the ag teachers. If an animal missed the validation deadline it will not be able to be shown under any circumstances! Validation dates vary and are different for each species: steer validation in June, goats and lambs in October, swine in November, poultry is banded before purchase. Rabbits have ear tattoos.

Validation costs are not entry fees to livestock shows.

Each stock show has its own information and guidelines printed or available on the internet. While we make every effort to inform our members of the requirements of stock shows, it is ultimately the exhibitor's and parents' responsibility to inform them and adhere to all requirements. All major breeding stockshows require a health certificate which can be purchased from a veterinarian. Elgin FFA **cannot be** responsible for entering and overseeing open show projects. Students will **NOT** receive an extracurricular absence for these shows they may wish to attend.

Recommendations for Feeding and Care of Animals

The feeding and care of the animals is a very important aspect of the livestock project. Many believe it is responsible for at least fifty percent of the success or failure of the project. Below is a list of practices which, if done consistently, will lead to success in the show ring.

Daily Care

The daily routine of feeding and care is very important. All animals should be fed twice daily, as close to twelve hours apart as possible. Normally this will require approximately thirty minutes in the morning and thirty minutes in the evening.

Halter Breaking (Cattle, Lambs, & Goats)

One of the most important considerations which arise early in the feeding period is teaching the animal how to lead with a halter. The animal must be worked daily. This is no easy task and sometimes can be very time consuming. Consistency is the key. Normally this can be accomplished in the first several weeks.

Disease Prevention

The pen should be cleaned daily for all types of livestock. This reduces fly problems. Regular worming for internal parasites and vaccinations are mandatory. The FFA department offers a program for worming and vaccinations on a regular scheduled which covers the show season for a small fee.

Approved Livestock Surgical Practices

Many times it will be necessary to perform surgical procedures on livestock. These procedures can consist of docking of tails, castration, dehorning, etc. These procedures should be done by a veterinarian. Regardless of who does the procedure, the parent must realize there is always the possibility for complications. The owner must accept all risk of illness or death of the animal.

Weighing on a Regular Basis

Knowing the animal's weight and weighing on a regular basis is very important. Weight gain or loss is the best indication of how well the animal is progressing. Animals should be weighed on a weekly basis. It is particularly important near show time, as weight limits and classes are critical to placing the animal. It is also very important to know the minimum and maximum weight limits for the category in which your animal will show. Weight limits may be found in the specific show catalogs or show rule summaries. Your advisor or someone on the contact list can give you valuable information on how to adjust your animal's weight near show time.

Exercise

Proper exercise will allow the animal to develop muscle tone and reduce the bulkiness of the underline (belly). This is time consuming but very important, especially near show time. Animals must be walked or ran at least once daily. Normally, this should start around the first of October for sheep and cattle. Hogs may be exercised only the last month of the feeding period. Exercising the animal is probably the area neglected most by young people first learning to care for show animals.

Equipment Use

Arrangements must be made with the ag teachers for the use of any equipment belonging to the FFA. Clippers, blowers, etc. must be cleaned and turned in to the supervisor at the end of each use. Use of the livestock trailers must be reserved through the designated ag teacher and a trailer use agreement from and copy of insurance must be on file. Any FFA equipment lost, stolen, damaged or destroyed while in the possession of a student will be replaced at the expense of the student and parent.

Grooming Livestock for Shows

Along with feeding your animal, time must also be devoted to grooming. Washing, combing and clipping are daily activities for cattle, sheep and goats. The animals must be trained to stand correctly and calmly. This is critical because in some cases the judge may want to handle the animal. Proper grooming is required for all major shows and the Bastrop County Show. The ag advisors are available to help and educate students with their project. They will also have handouts available on each species which will detail more about the care for your animal.

Livestock Insurance

Special livestock insurance is available for those who are interested. Cost and other information may be obtained from the Ag teachers.

Livestock Show Websites

- State Fair of Texas - bigtex.com
- Heart of Texas- hotfair.com
- Fort Worth - fwssr.com
- San Antonio - sarodeo.com
- Houston - hlsr.com
- San Angelo - sanangelorodeo.com
- Austin - rodeoaustin.com



Elgin FFA Stock Trailer Agreement

(To be completed by parent/guardian)

Anyone pulling the Elgin FFA stock trailer MUST be a parent/ guardian. A current driver’s license must be on record and the pulling vehicle must have a current license plate, be approved through the vehicle inspection requirements of the State of Texas, and proof of liability insurance must also be documented. The trailer is intended to be used in hauling Elgin FFA members projects. It is the parents/guardians responsibility to contact an Ag Teacher if there are any changes to the insurance information provided below. The Elgin FFA states that to the best of their knowledge and belief that the Stock Trailers are in sound and safe condition and free of any known defects or faults, which would affect its safe operation under normal use.

Please provide the information below. The parent and vehicle information MUST be on this form.

Name of Insured Driver: _____

Driver’s License #: _____

Vehicle: Make: _____ Model: _____ Year: _____

License Plate #: _____ Registration valid through: _____

Insurance Provider: _____

Policy #: _____

An **up to date copy of the parents liability insurance** must be on file in the Ag office before a trailer can be loaned out. The trailers/ cages are for the sole use of transporting animals to the vet, EISD sanctioned shows, overall care of the animal as determined by the Ag teacher, and for the pickup or delivery of a show animal that falls under an EISD sanctioned show.

I do hereby agree to the following without exception: The trailer(s) will be used for animals relating to the Elgin FFA program only. My vehicle insurance is current and covers no less than the minimum coverage of General Liability vehicle insurance as required by the State of Texas. The vehicle in use for towing is current with the Texas vehicle inspection program. I hereby agree that I shall be held fully responsible for any and all loss of or damage to the stock trailer during my use of the stock trailer under this Agreement whether caused by collision, fire, flood, vandalism, theft or any other cause. I accept total responsibility for any and all repairs and/or replacement of the trailer in the event of any damage that occurs for reason by any party. I will make no claim against the Elgin FFA Chapter for any damage than may occur as a result of the use of this trailer. I assume all liability associated with the use of the trailer during the time of possession. **I will sign out trailer as required for use. I will clean the trailer after each use, and will forfeit further use of the trailer if it was not signed out and used appropriately, or if not cleaned adequately after use.**

Parent/Guardian Signature: _____

Printed Name: _____

Date: _____



Elgin FFA Equipment Use Agreement

(to be completed by student and parent/guardian)

The Elgin High School Agriculture Science Department has equipment available to the students and parents/guardians of the Elgin FFA to groom and fit their show animals. However, this equipment is costly and relatively expensive to replace and repair. It is the responsibility of all parties to maintain and care for the equipment that our department has. Therefore, the following rules apply in order to checkout and use the Ag Department's Equipment.

1. All equipment checked out is for a 24 hr. period or the next day of class (i.e. weekend use). The designated Ag Teacher must check out equipment to the student or parent from the Ag Department. It is the student/parent/guardian's responsibility to return this equipment the following day in the same condition that it was checked out in. For example: equipment should be cleaned and free from sand, hair and other contaminants.
2. If equipment is damaged while in the student/ parent's possession, it is their responsibility to inform the Ag teacher of the damaged equipment. Abuse of the equipment leading to breakage will be the student's responsibility to repair the equipment. Lost or stolen items will be the student's responsibility to replace items with new equipment.
3. Equipment for use includes: Clippers with blades, blowers, lamb/goat trim table, cattle trim chute and truck cage.
4. Equipment should not be handed over to another student without going through the checkout process or approval of designated Ag Teacher. It is intended for the use of Elgin FFA members only: This does not allow for the personal use of equipment. Equipment is intended for the care, and management of animals raised through the Elgin FFA.
5. By signing the form below both student and parent/guardian agree to abide by the checkout policies and be completely responsible for the equipment in their possession. Failure to abide by the rules will result in loss of privileges for future request of equipment.
6. A EHS Ag teacher will determine if it is appropriate to check out equipment based on the good of the entire Ag Department.

Student Signature: _____ Date: _____

Printed Name: _____

Parent/Guardian signature: _____ Date: _____

Printed Name: _____